



Republic of the Philippines
QUEZON CITY COUNCIL

Quezon City
22nd City Council

PO22CC-138

28th Regular Session

ORDINANCE NO. SP- 3207, S-2023

AN ORDINANCE CREATING A HEALTH PROMOTION UNIT (HPU) IN THE QUEZON CITY HEALTH DEPARTMENT FOR THE GOVERNANCE AND IMPLEMENTATION OF HEALTH PROMOTION POLICIES, PROGRAMS AND ACTIVITIES IN THE CITY-WIDE HEALTH SYSTEM OF QUEZON CITY

Introduced by Councilors **BERNARD R. HERRERA, ALY MEDALLA, DOROTHY A. DELARMENTE, M.D. and JOSEPH P. JUICO**

Co-Introduced by Councilors **Tany Joe "TJ" L. Calalay, Nikki V. Crisologo, Charm M. Ferrer, Fernando Miguel "Mikey" F. Belmonte, Candy A. Medina, Dave C. Valmocina, Tatay Rannie Z. Ludovica, Godofredo T. Liban II, Kate Galang-Coseteng, Geleen "Dok G" G. Lumbad, Albert Alvin "Chuckie" L. Antonio III, Don S. De Leon, Wencerom Benedict C. Lagumbay, Atty. Anton L. Reyes, Edgar "Egay" G. Yap, Imee A. Rillo, Raquel S. Malañgen, Irene R. Belmonte, Nanette Castelo-Daza, Marra C. Suntay, Joseph Joe Visaya, Alfred Vargas, MPA, Ram V. Medalla, Shaira "Shay" L. Liban, Aiko S. Melendez, Mutya Castelo, Maria Eleanor "Doc Ellie" R. Juan, O.D., Kristine Alexia R. Matias, Eric Z. Medina, Emmanuel Banjo A. Pilar, Vito Sotto Generoso, Victor "Vic" Bernardo, Alfredo "Freddy" Roxas and Julian Marcus D. Trono**

WHEREAS, pursuant to Republic Act (R.A.) No. 11223, otherwise known as the Universal Health Care Act, the City-wide Health Systems (CWHS) shall have the following minimum components:

- a) Primary care provider network with patient records accessible throughout the health system;
- b) Accurate, sensitive and timely epidemiologic surveillance systems; and
- c) Proactive and effective health promotion programs or campaigns.

9

h

h

9

WHEREAS, Section 30 of the Implementing Rules and Regulations of R.A. No. 11223 provides that Local Government Units (LGUs), guided by the Health Promotion Framework Strategy, shall issue and implement effective health promotion policies, programs and activities that promote health literacy and healthy lifestyle among their constituents, and prevent and control diseases and their risk factors to advance population health and individual well-being;

WHEREAS, the Department of Health (DOH) Administrative Order No. 2020-0042 on Health Promotion Framework Strategy in CWHS provides that a Health Promotion Unit (HPU) shall be created in the Quezon City Health Department (QCHD) to support the operationalization of health promotion in the CWHS;

WHEREAS, pursuant to Executive Order No. 138, S.2021 that devolves certain functions of the executive branches to LGUs, the DOH developed its Devolution Transition Plan for FY 2022-2024 which provides the minimum recommendations for staffing complement of public health facilities and health offices in LGUs, including HPUs in City Health Office.

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF QUEZON CITY IN REGULAR SESSION ASSEMBLED:

SECTION 1. SHORT TITLE. – This Ordinance shall be known as the “Quezon City Health Department - Health Promotion Unit (QCHD-HPU) Ordinance”.

SECTION 2. CREATION AND MANDATE. – The QCHD-HPU is hereby created to support the operationalization of health promotion in City-wide Health Systems (CWHS). Relative to this, the HPU shall ensure the development and implementation of health promotion policies and programs in CWHS.

The QCHD-HPU shall be composed of the Health Education and Promotion (HEAP) Section and the Staff Development and Capability (SDAC) Section.

SECTION 3. COMPOSITION. – The QCHD-HPU shall be composed of the following staff:

g

h

~~h~~

9
↓
↑

DIVISION / SECTION UNIT / SERVICES	POSITION TITLE	SALARY GRADE	NO. OF PROPOSED POSITION/S	EDUCATION ELIGIBILITY EXPERIENCE TRAINING	FUNCTIONAL DESCRIPTION OF THE OFFICE
HEALTH EDUCATION AND PROMOTION SECTION	Health Education and Promotion Officer III	18	1	<ul style="list-style-type: none"> • Bachelor's Degree • Two (2) years of relevant work experience • Eight (8) hours of relevant training • Career Service (Professional) Second Level Eligibility 	<ul style="list-style-type: none"> • Conceptualization and development of information and promotional materials for health projects/programs/activities; • Information dissemination to the general public on the functions, objectives activities and accomplishment of the department through various media of communication
	Health Education and Promotion Officer II	14	2	<ul style="list-style-type: none"> • Bachelor's Degree • One (1) year of relevant work experience • Four (4) hours of relevant training • Career Service (Professional) Second Level Eligibility 	
	Health Education and Promotion Officer I	10	3	<ul style="list-style-type: none"> • Bachelor's Degree • Career Service (Professional) Second Level Eligibility 	
	Administrative Assistant V (Artist Illustrator III)	11	2	<ul style="list-style-type: none"> • Completion of two (2)-year studies in college; or High School graduate with relevant vocational/trade course • Two (2) years of relevant work experience • Eight (8) hours of relevant training • Career Service (Sub-Professional) (MC 11, S. 96 - Cat. 1) First Level Eligibility 	

9

f

9 ~~10~~

↑

HEALTH EDUCATION AND PROMOTION SECTION	Administrative Assistant V (Audio-Visual Equipment Operator II)	5	2	<ul style="list-style-type: none"> • High School Graduate or Completion of relevant vocational/trade course 	
STAFF DEVELOPMENT AND CAPABILITY SECTION	Health Education and Promotion Officer III	18	1	<ul style="list-style-type: none"> • Bachelor's Degree • Two (2) years of relevant work experience • Eight (8) hours of relevant training • Career Service (Professional) Second Level Eligibility 	<p>Management and administration of Training Office which includes:</p> <ul style="list-style-type: none"> • preparation of training materials and equipment, food accommodation, venue and speaker; • training documents and proposal and documentations; • preparation of activity report after the training
	Health Education and Promotion Officer II	14	1	<ul style="list-style-type: none"> • Bachelor's Degree • One (1) year of relevant work experience • Four (4) hours of relevant training • Career Service (Professional) Second Level Eligibility 	
	Health Education and Promotion Officer I	10	3	<ul style="list-style-type: none"> • Bachelor's Degree • Career Service (Professional) Second Level Eligibility 	
	Administrative Aide VI (Clerk III)	6	1	<ul style="list-style-type: none"> • Completion of Two (2)-year studies in college • Career Service (Sub-Professional) First Level Eligibility 	

9

11

7

~~12~~

↑

STAFF DEVELOPMENT AND CAPABILITY SECTION	Administrative Assistant V (Audio Visual Equipment Operator II)	5	1	<ul style="list-style-type: none"> High School Graduate or Completion of relevant vocational/trade course 	
---	---	---	---	--	--

SECTION 4. FUNCTIONS. – *The Quezon City Health Department – HPU shall perform the following specific duties and responsibilities, but not limited to:*

- a. *Ensure the development and implementation of health promotion policies and programs in CWHS;*
- b. *Exercise coordination with the local government and the hospital Health Education and Promotion Officers (HEPOs) and the Barangay Health Workers (BHWs) as barangay-level HEPOs;*
- c. *Lead health education and risk communication-related activities in CWHS, including but not limited to social mobilization and advocacy, and social and behavioral change;*
- d. *Build local capacity and provide technical assistance on health promotion, including Health Impact Assessment (HIA) and Participatory Action Research (PAR);*
- e. *Establish a local network of health promotion champions and partners that will support the HPU carrying out its functions;*
- f. *Monitor and evaluate the implementation of health promotion activities and projects, including the submission of Public Health Management and Mitigation Plan (PHMMP) for HIA; and*
- g. *Submit technical and evaluation reports in the implementation of health promotion activities and projects.*

[Handwritten mark]

[Handwritten mark]

[Handwritten marks: a '9', a signature, and a large loop]

SECTION 5. ESTABLISHMENT OF A HEALTH PROMOTION COMMITTEE (LHB-HPC) IN THE LOCAL HEALTH BOARD. – A Health Promotion Committee (LHB-HPC) is hereby established as one of the standing committees in the Quezon City Local Health Board. The composition of which shall be identified by the City Mayor, provided that representatives from the private sector and civil society organizations shall comprise one-third of the committee membership. The QCHD-HPU shall be the Secretariat of the LHB-HPC.

The LHB-HPC shall meet at least once a month or upon the request of the Secretariat, to discuss matters with regard to the implementation, enforcement and monitoring of health promotion policies, programs and activities.

SECTION 6. DUTIES AND RESPONSIBILITIES OF THE HEALTH PROMOTION COMMITTEE. – The LBH-HPC shall perform the following specific duties and responsibilities, but not limited to:

1. Guide the development and planning in providing proactive and effective health promotion policies, programs, activities and campaigns in CWHS;
2. Recommend stricter ordinances that strengthen and broaden existing health promotion policies, programs and activities; and
3. Monitor and evaluate with the QCHD-HPU the implementation of health promotion activities in CWHS, and submit a semestral report detailing the progress and impact of the health promotion policies, programs and activities to Department of Health (DOH) and Department of Interior and Local Government (DILG).

SECTION 7. ADOPTION OF THE QUEZON CITY HEALTH PROMOTION FRAMEWORK STRATEGY 2030. – Pursuant to the related provisions of Republic Act No. 11223, otherwise known as the Universal Healthcare (UHC) Act, and the DOH Administrative Order No. 2021-0063 or the Health Promotion Framework Strategy (HPFS) 2030, the LHB-HPC shall submit to the Local Health Board for their approval and adoption, the Quezon City Health Promotion Framework Strategy (HPFS) 2030.

g

h

~~g~~ g



The QC-HPFS 2030 shall include the development and implementation of health promotion policies, programs and activities which shall focus on the following priority areas and risk factors:

- (i) diet and physical activity;*
- (ii) environmental health;*
- (iii) immunization;*
- (iv) substance use, including use of tobacco, alcohol and illicit drugs;*
- (v) mental health;*
- (vi) sexual and reproductive health; and*
- (vii) violence and injury prevention.*

SECTION 8. APPROPRIATION AND RESOURCE REQUIREMENTS. – *The Quezon City Health Department shall integrate the resource requirements to support the creation of the HPU and implementation of local health promotion policies, programs, and activities anchored on the adopted QC-HPFS 2030 and other related plans on health promotion.*

For the year 2023, the funds needed for the implementation of this Ordinance shall be sourced from the existing fund of the Quezon City Health Department (QCHD) and may be augmented by their available funds upon approval of the City Mayor. For the succeeding years, the City Local Health Board shall ensure its inclusion in the agency's Annual Appropriations.

SECTION 9. REPEALING CLAUSE. – *All ordinances, local issuances, rules and regulations inconsistent with the provisions of this Ordinance are hereby repealed or modified accordingly.*

SECTION 10. SEPARABILITY CLAUSE. – *If for any reason, any provision of this Ordinance is declared unconstitutional or invalid, the remaining provisions not affected thereby shall continue to be in full force and effect.*

A

B

[Signature]

[Handwritten mark]

28th Regular Session


Ord. No. SP- 3207, S-2023
Page -8- PO22CC-138

SECTION 11. EFFECTIVITY CLAUSE. - This Ordinance shall take effect immediately upon its approval.

ENACTED: March 27, 2023.


GIAN G. SOTTO
City Vice Mayor
Presiding Officer

ATTESTED:



ATTY. JOHN THOMAS S. ALFEROS, III
City Government Department Head III
(City Council Secretary)

APPROVED: JUL 21 2023


MA. JOSEFINA G. BELMONTE
City Mayor

CERTIFICATION

This is to certify that this Ordinance was APPROVED by the City Council on Second Reading on March 27, 2023 and was PASSED on Third/Final Reading on April 3, 2023.


ATTY. JOHN THOMAS S. ALFEROS, III
City Government Department Head III
(City Council Secretary)