

76th Regular Session

ORDINANCE NO. SP-1002, S-2001

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1-14-01

AN ORDINANCE DEFINING SPECIFIC TASKS AND SUPPLEMENTING THE TASKS OF THE DEPARTMENT HEAD OF NOVALICHES DISTRICT HOSPITAL TO INCLUDE THE IMPROVEMENT AND DEVELOPMENT OF THE HOSPITAL, THE ESTABLISHMENT AND MAINTENANCE OF SEPARATE BOOKS OF ACCOUNTS, THE OPENING OF A DEPOSITORY ACCOUNT WITH A GOVERNMENT APPROVED DEPOSITORY BANK, AND ESTABLISHMENT AND MAINTENANCE OF A SEPARATE PROCUREMENT SYSTEM.

Introduced by Councilors MA. FRESCA M. BIGLANG-AWA.
Co-Introduced by Councilors Godofredo T. Liban II, Eric Z. Medina, Jorge L. Banal, Eufemio C. Lagumbay, Jesus C. Suntay, Ramon G. Mathay and Almario E. Francisco.

WHEREAS, Rule X, Section 2 of the Local Government Code Implementing Rules provides that any local government unit may adopt its own organizational structure and staffing pattern in order to organize, restructure and consolidate the functions of offices to achieve economy, efficiency and simplicity;

WHEREAS, as provided for in Article III, Sec. 12 (dd) of the Quezon City Charter, the City Council has the power to establish, maintain and regulate city departments and prescribe the powers and duties thereof and readjust the same;

WHEREAS, the Novaliches District Hospital (NDH), a secondary hospital tasked by the city government to provide quality and affordable hospital services to city residents particularly from District II, concentrates in developing its facilities and organizational structure in preparation for a full service tertiary level hospital;

WHEREAS, in order to effectively accomplish its objective of providing immediate patient care by the nature of hospital operation to include high priority purchases of emergency drugs and medicines, laboratory reagents and dietary daily market purchases, and other life-saving services to city residents, the NDH should have its own accounting, cashiering and procurement systems similar to the Quezon City General Hospital;

WHEREAS, the development, maintenance and administration of the Novaliches District Hospital can be carried out more effectively if these functions are assigned exclusively to the Department Head of NDH under the governing authority of the City Mayor;

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF QUEZON CITY IN SESSION ASSEMBLED:

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SECTION 1. The Department Head of the Novaliches District Hospital shall attend to the operation, maintenance, improvement and development of the said hospital, with the City Mayor as the governing authority.

SECTION 2. All personnel, records, materials, supplies, equipment, vehicles, funds and appropriations, and other resources of the Novaliches District Hospital are hereby placed under the immediate and direct administrative supervision of the Department Head in order to facilitate the accomplishment of the purposes for which the Hospital was established.

SECTION 3. In order to fully serve the needs of its patients, the overall budgetary requirements of the Hospital shall have the extensive and complete support of the City government.

SECTION 4. The Department Head shall account for the funds, property and other assets of the Hospital, establish and maintain separate books of accounts under an accounting unit thereat, and submit to the City Mayor, City Council and Commission on Audit periodic financial reports as may be required by law and ordinances.

SECTION 5. A depository account shall be opened and maintained with a government approved depository bank under the account of Novaliches District Hospital for the safekeeping of all funds and the same shall be disbursed in accordance with accounting and auditing rules and regulations.

SECTION 6. The Department Head of the Hospital shall likewise establish and maintain a separate procurement system under its own supply and property unit tasked to purchase drugs and medicines, medical and surgical supplies, materials and equipment essential to the operation of the Hospital, subject to existing laws, rules and regulations.

SECTION 7. The Department Head shall also cause the following for the Hospital:

- a) Formulate the vision, mission and goals of the Hospital;
- b) Develop a program of patient care aimed at providing adequate hospital services to the residents especially the poor;
- c) Develop a hospital organization with clearly defined authority and responsibility of administration and operation of clinical and nursing aspects of patient care, personnel administration, budgeting and accounting, procurement and inventory, maintenance and housekeeping, and other hospital services;
- d) Prepare a program of continuous improvement of facilities and services, including the training of hospital personnel to maintain the highest level of professional level of patient care;
- e) Serve as training and teaching hospital for medical, paramedical, and other hospital personnel, subject to the rules and regulations of the Department of Health and the City government;


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- e) Levy and collect charges and fees from hospital pay patients, and to solicit and receive donations from any and all sources, in cash or in kind, subject to existing laws, ordinances, rules and regulations; and
- f) Perform such other duties and functions in conformity with existing laws, ordinances, rules and regulations with emphasis on medical care as the City Mayor or City Council may provide.



SECTION 8. The Department Head is also tasked to prepare development programs elevating the Hospital to a tertiary level hospital within a one-year time frame.

SECTION 9. This Ordinance shall take effect immediately upon approval.

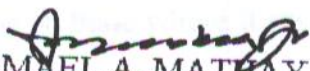
ENACTED: January 23, 2001.


ELIZABETH A. DELARMENTE
City Councilor
Acting Presiding Officer

ATTESTED:


EUGENIO V. JURILLA
City Council Secretary


APPROVED: FEB 12 2001


ISMAEL A. MATHAY, JR.
City Mayor