Republic of the Philippines
QUEZON CITY COUNCIL
Quezon City
17th City Council

PO2009-141

74th Regular Session

ORDINANCE NO. SP-1984 S-2009

AN ORDINANCE REQUIRING OWNERS OF FUNERAL PARLORS/HOMES TO REPORT ALL UNCLAIMED UNIDENTIFIED CORPSE/DEAD BODIES TO THE QUEZON CITY LOCAL CIVIL REGISTRAR AND PROVIDING PENALTIES FOR VIOLATIONS THEREOF.

Introduced by Councilor JAIME F. BORRES.
Co-Introduced by Councilors Bernadette Herrera-Dy, Dorothy A. Delarmente, Victor V. Ferrer, Jr., Joseph P. Juico, Winston "Winnie" C. Castelo, Allan Butch T. Francisco, Voltaire Godofredo L. Liban, III, Eden "Candy" A. Medina, Aiko S. Melendez, Jorge B. Banal, Jr., Franz S. Pumaren, Wenceron Benedict C. Laguardia, Diorella Maria G. Sotto, Antonio E. Inton, Jr., Jesus Manuel C. Suntay and Alexis Grace R. Matias.

WHEREAS, there is a need to require funeral parlors/homes to submit report of all unclaimed unidentified dead bodies to the Quezon City Local Civil Registrar to help claimant/relatives in locating missing members of the family or persons who might have been dead but have remain unidentified and unclaimed;

WHEREAS, the reports will be used and kept in a database at the Quezon City Local Civil Registrar to help and assist the public as well as relatives/claimants to locate the whereabouts of long lost family members or obtain information of missing persons who might be one of those unclaimed and unidentified dead bodies recovered and stored in funeral parlors/homes;

WHEREAS, there are a lot of incidents where missing persons whose corpses landed at funeral parlors/homes and remain unidentified and unclaimed by concerned relatives and families.

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NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF QUEZON CITY IN REGULAR SESSION ASSEMBLED:

SECTION 1. Requirement. – Owners of funeral parlors/homes operating within the territorial jurisdiction of Quezon City shall report all unclaimed unidentified corpses/dead bodies to the Quezon City Local Civil Registrar within three (3) days from the time it was turned-over to them and/or in possession thereof. The report shall contain the following details:

a. Description of the person
b. Initial circumstances of death
c. Pictures of the dead person in three angles, front, left, and right portion
d. Name of person or office that turned over the unidentified dead body and place where it was found or taken.

SECTION 2. Creation of a Unit. – Under the Office of the Local Civil Registrar of Quezon City, it is hereby created the "Registration of Unclaimed Unidentified Dead Bodies Unit" (RUDBU) who shall be headed by an Information Officer as Section Head and two (2) Information Clerks. For the purpose of initial operation, the Department Head of the Quezon City Local Civil Registrar may assign/designate temporary personnel until a permanent Section Head and (2) information clerks has been appointed and necessary budget requirements are made available, subject to Civil Service Rules and Regulations and Accounting/Auditing requirements.

SECTION 3. Functions. – The Registration of Unclaimed Unidentified Dead Bodies Unit (RUDBU) shall perform the following functions:

a. Receive, record and file reports submitted by funeral parlors/homes of unclaimed unidentified dead bodies;
b. Keep and maintain database containing details of unclaimed unidentified dead bodies reported by funeral parlors/homes;
c. Assist the public or claimants/relatives in providing information based on the submitted reports by funeral parlors/homes to identify missing person;
d. Report and notify the Head of the Department of any violation committed by owners of funeral parlors/homes;
e. Issue certification containing details of unclaimed unidentified dead bodies, if so required, signed by the Local

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SECTION 4. Implementing Rules and Regulations. - The Quezon City Local Civil Registrar in coordination with the Social Services and Development Department, Department of Public Order and Safety, Quezon City Police District and representative from the Association of Funeral Homes in Quezon City, shall be tasked to formulate and adopt Implementing Rules and Regulations for the effective implementation of the ordinance.

SECTION 5. Penalties. - Any violation of the provision of this ordinance, the owner or his authorized representative shall be penalized with fine of P5,000.00 or imprisonment of six (6) months or both at the discretion of the court.

SECTION 6. Separability Clause. - If for any reason or reasons, any provision of this Ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, the remaining parts thereof not affected thereby shall continue to be in full force and effect.

SECTION 7. Repealing Clause. - Any ordinance or resolution or executive orders which are inconsistent with any provision of this ordinance shall be declared invalid or ineffective or deemed modified, amended or repealed.

SECTION 8. Effectivity. - This ordinance shall take effect immediately after its publication in a newspaper of general circulation.

ENACTED: December 7, 2009.

HERBERT M. BAUTISTA
Vice Mayor
Presiding Officer

ATTESTED:

DOROTHY D. LAGRADA, DPA
City Secretary

APPROVED: Feb. 10, 2010

FELICIANO R. BELMONTE, JR.
City Mayor

CERTIFICATION

This is to certify that this Ordinance was APPROVED by the City Council on Second Reading on December 7, 2009 and was finally PASSED on Third Final Reading on December 14, 2009.