Republic of the Philippines
QUEZON CITY COUNCIL
Quezon City
18th City Council

PO2010-96

48th Regular Session

ORDINANCE NO. SP-2129, S-2012,

AN ORDINANCE UPGRADING AND REORGANIZING THE URBAN POOR AFFAIRS OFFICE INTO A DEPARTMENT TO BE KNOWN AS THE HOUSING, COMMUNITY DEVELOPMENT AND RESETTLEMENT DEPARTMENT, PROVIDING FOR ITS REVISED/ NEW ORGANIZATIONAL STRUCTURE AND STAFFING PATTERN, DUTIES, FUNCTIONS AND RESPONSIBILITIES AND FOR OTHER PURPOSES.

Introduced by Councilors ALEXIS R. HERRERA, EDCEL B. LAGMAN, JR., ALFREDO D. VARGAS III, FRANCISCO A. CALALAY, JR., DOROTHY A. DELARMENTE, ANTHONY PETER D. CRISOLOGO, RICARDO T. BELMONTE, JR., JOSEPH P. JUICO, PRECIOUS HIPOLITO CASTELO, EDEN "Candy" A. MEDINA, JULIENNE ALYSON RAE V. MEDALLA, RODERICK M. PAULATE, GODOFREDO T. LIBAN II, JULIAN ML. COSETENG, ALLAN BENEDICT S. REYES, JAIME F. BORRES, JOSE MARIO DON S. DE LEON, GIAN CARLO G. SOTTO, EUFEMIO C. LAGUMBAY, JESUS MANUEL C. SUNTAY, JESSICA CASTELO DAZA, RAQUEL S. MALAÑGEN, VINCENT DG. BELMONTE, MARVIN C. RILLO, RANULFO Z. LUDOVICA and JOHN ANSELL R. DE GUZMAN.

WHEREAS, there is a need for long-term solution and a deliberate, sustained and coordinated effort of various departments of the Quezon City Government in order to effectively find solutions to land settlement problems while recognizing and balancing the human rights of informal settlers and the ownership rights of landowners;

WHEREAS, the Quezon City Government recognizes that essential to the resolution of the development problems is, among others, the establishment and maintenance of informal settler communities as viable social, economic and political entities;

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WHEREAS, the formation of such viable communities requires a systematic approach, determined efforts and the sustained action of the City Government in order to contain the escalation and formation of unplanned communities, and ultimately redirecting available resources toward predetermined development of centers of population growth and economic activities;

WHEREAS, it is the policy of the Quezon City Government to integrate the pockets of blighted informal settler communities in the City into mainstream of development by taking decisive steps to redirect their growth into viable wholesome and attractive communities through the provision of decent housing and suitable living environment for families of low and moderate income;

WHEREAS, in order to attain these objectives and to have an effective and efficient implementation of the Policy Statement of the City Mayor, Honorable Herbert M. Bautista on Disaster Risk Reduction and Environment Management through a Viable Housing and Urban Resettlement Program, there is a need to upgrade and reorganize the Urban Poor Affairs Office into a Housing, Community Development and Resettlement Department;

WHEREAS, under Section 454 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, the Quezon City Council is empowered to create such other office as may be necessary to carry out the purpose of the City Government.

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF QUEZON CITY IN REGULAR SESSION ASSEMBLED:

SECTION 1. UPGRADING AND REORGANIZATION. – The Urban Poor Affairs Office is hereby upgraded and reorganized into a Department to be known as the Housing, Community Development and Resettlement Department.

For this purpose, no additional plantilla position shall be created except the upgrading of several existing vacant plantilla positions in order to create Four (4) Divisions and Nine (9) Sections.

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SECTION 2. FUNCTIONS. – The Housing, Community Development and Resettlement Department shall have the following functions:

a. *To implement Republic Act No. 7279 (UDHA), particularly focusing on socialized housing and resettlement programs for the city's underprivileged and homeless residents, informal settler families (ISF) and other related laws;*

b. *Undertake action program that will provide housing facilities of urban poor families who are ejected from government lands, living in danger areas and/or ejected in private lands;*

c. *Undertake action programs that will establish a community that will promote a high level of family moral and structure values, productivity and self-reliance;*

d. *Undertake action programs that will ensure sustained development in the resettled urban population through continuing education, training and welfare assistance;*

e. *Formulate policies for the provision of shelter to the target beneficiaries; and*

f. *Complement effectively with the functions, objectives and programs of the Housing and Urban Renewal Authority (HURA) and Local Housing Board (LHB).*

SECTION 3. DEPARTMENT HEAD. – The Housing, Community Development and Resettlement Department shall be headed by a Department Head with a plantilla position of City Government Head III (Salary Grade 27), with the following qualifications:

a. *Must be a Filipino citizen, a bonafide resident of Quezon City and of good moral character;*

b. *Must be a graduate of any four-year course, preferably related to urban planning, social services and/or public administration;*

c. *Must have at least five (5) years of diversified and professional experience in urban planning or urban poor affairs; and*

d. *Must have proven competence and integrity.*

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The Department Head shall be assisted by an Assistant Department Head with plantilla position of City Government Assistant Department Head III (Salary Grade 26).

SECTION 4. DUTIES AND FUNCTIONS. – The Department Head shall have the following duties and functions:

a. *Planning, organizing, leading and managing the activities and operations related to relocation of displaced qualified squatters and provisions of socialized housing programs and mortgage programs of the City Government;*

b. *Recommend to the City Mayor policies, system and procedure related to community mortgage programs and socialized housing programs consistent with that of the national government;*

c. *Develop adequate, decent and affordable shelter which would provide suitable living environment for average and low-income constituents of the City;*

d. *Assure a human approach to demolition operations by authority of court order or by explicit provision of Republic Act No. 7279;*

e. *Provide for improved livelihood programs for beneficiaries of housing programs;*

f. *Focus resources and competence to promote the development of affordable housing units;*

g. *Encourage the greater participation of private sectors towards the delivery of housing, including a system of guaranty, incentives and credit assistance;*

h. *Conduct research and develop tradition innovative technology to maximize land use;*

i. *Identify and develop traditional as well as non-traditional source of financial investment;*

j. *Develop an efficient system of mortgage conveyance in coordination with the national shelter agencies; and*

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k. *Establish a community culture among the urban poor communities in order to promote a high level of family values, productivity and self-reliance.*

SECTION 5. DIVISION AND SECTION – The Housing, Community Development and Resettlement Department shall be composed of four (4) Divisions and nine (9) Sections, as follows:

A. Administrative Division

1. *Central Records and Human Resources Section*
2. *Budget and Supply Section*

B. Housing and Resettlement Division

1. *Community Mortgage Program Section*
2. *Community Development Section*
3. *Direct Sale Section*

C. Census and Planning Division

1. *Census and Survey Section*
2. *Technical Section*

D. Support Services Division

1. *Accounts Monitoring and Management Section*
2. *Basic Utilities Section*

SECTION 6. ORGANIZATIONAL STRUCTURE, STAFFING PATTERN and FUNCTIONS. – The documents indicating the Organizational Structure and the Staffing Pattern of the Department, including the functions of the Divisions and Sections are hereby attached and made as integral part of this Ordinance.

SECTION 7. FUNDING – The personnel and operating expenses of the newly created Department shall be sourced from the budget of the Urban Poor Affairs Office for the current fiscal year and shall thereafter be included in the City's Annual Budget for the next and succeeding fiscal year.

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SECTION 8. REPEALING CLAUSE – All Quezon City Ordinances, Resolutions, Executive Orders, Memorandum Circulars and Administrative Regulations, or part thereof which are inconsistent with any of the provisions of this Ordinance are hereby repealed or modified accordingly.

SECTION 9. SEPARABILITY CLAUSE – If, for any reason or reasons any part or any provision of this Ordinance shall be held unconstitutional or invalid, other parts or provisions hereof which are not affected thereby shall continue to be in full force and effect.

SECTION 10. EFFECTIVITY CLAUSE – This Ordinance shall take effect upon its approval.

ENACTED: February 6, 2012.

MA. JOSEFINA G. BELMONTE
Vice Mayor
Presiding Officer

ATTESTED:

Atty. JOHN THOMAS S. ALFEROS III
City Gov't Asst. Dept Head III

APPROVED: 03 APR 2012

HERBERT M. BAUTISTA
City Mayor

CERTIFICATION

This is to certify that this Ordinance was APPROVED by the City Council on Second Reading on February 6, 2012 and was PASSED on Third/Final Reading on February 13, 2012.

Atty. JOHN THOMAS S. ALFEROS III
City Gov't Asst. Dept Head III

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