Republic of the Philippines
QUEZON CITY COUNCIL
Quezon City
23rd City Council

PO23CC-072

29th Regular Session

ORDINANCE NO. SP-3473, S-2025

AN ORDINANCE ESTABLISHING THE EARLY CHILDHOOD CARE AND DEVELOPMENT (ECCD) DIVISION UNDER THE SOCIAL SERVICES DEVELOPMENT DEPARTMENT (SSDD) SUBJECT TO ALL LEGAL AND EXISTING LAWS, RULES AND REGULATIONS AND APPROPRIATING FUNDS THEREFOR AND FOR OTHER PURPOSES

Introduced by Councilors JOSEPH JOE VISAYA and JOSEPH P. JUICO

Co-Introduced by Councilors Tany Joe "TJ" L. Calalay, Bernard R. Herrera, Dorothy A. Delarmente, M.D., Charm Ferrer, CPA, MPA, JD, Nicole "Nikki" V. Crisologo, Mikey F. Belmonte, Candy A. Medina, Atty. Voltaire Godofredo "Bong" Liban III, Aly Medalla, Dave C. Valmocina, Ranulfo "Tatay Rannie" Z. Ludovica, Geleen "Dok G" Lumbad, Atty. Christoffer Allan "Tope" Liquigan, Albert Alvin "Chuckie" L. Antonio III, Wencerom Benedict C. Lagumbay, Don S. De Leon, Luigi D. Pumaren, Atty. Vicente Belmonte Jr., Edgar "Egay" G. Yap, Nanette Castelo Daza, Imee Rillo, Atty. Jesus Miguel Suntay, Raquel S. Malañgen, Aiko Melendez, Alfred Vargas, MPA, Karl Edgar Castelo, Shaira "Shay" L. Liban, Ram V. Medalla, Maria Eleanor "Doc Ellie" R. Juan, O.D., Emmanuel Banjo A. Pilar, Kristine Alexia Matias, RN, Victor "Vic" D. Bernardo, Erwin Rey "Cocoy" A. Medina and Jose Maria "Mari" M. Rodriguez

---

WHEREAS, Title III, Chapter I Article 73 of Presidential Decree No. 603, also known as "Child and Youth Welfare Code," states that to further help promote the welfare of children of working mothers and indigent parents, and in keeping with the Constitutional provision on the maintenance of an adequate system of public education, public nursery and kindergarten schools shall be maintained, whether possible. The operation and maintenance of such schools shall be the responsibility of local governments. Aid from local school board funds, when available, may be provided;

CARRIEDO FOUNTAIN (MWWS OFFICE)

WHEREAS, Presidential Decree No. 1567, also known as the "Barangay Day Care Center Law of 1978," mandates the establishment of a Day Care Center in every barangay with a minimum of one hundred family heads. The primary function of these centers is to cater to the nutritional needs and promote the social and mental development of children aged 2 to 5 years when their parents are unable to provide such care;

WHEREAS, Section 2 of Republic Act No. 6972, also known as "Barangay-Level Total Development and Protection of Children Act," states that Filipino children up to six (6) years of age deserve the best care and attention at the family and community levels. Towards this end, there is hereby established a day care center in every barangay with a total development and protection of children program as provided in the said law instituted in every barangay day care center;

WHEREAS, Section 2 of Republic Act No. 8980, also known as "ECCD Act," declares it the policy of the State to promote the rights of children to survival, development and special protection with full recognition of the nature of childhood and its special needs; and to support parents in their roles as primary caregivers and as their children's first teachers. The State shall institutionalize a National System for Early Childhood Care and Development (ECCD) that is comprehensive, integrative and sustainable, that involves multi-sectoral and interagency collaboration at the national and local levels among government; among service providers, families and communities; and among the public and private sectors, nongovernment organizations, professional associations, and academic institutions. This System shall promote the inclusion of children with special needs and advocate respect for cultural diversity;

WHEREAS, Section 2 of Republic Act No. 10410, also known as the "Early Years Act (EYA) of 2013," declares that the State hereby recognizes ages zero (0) to eight (8) years as the first crucial stage of educational development of which ages zero (0) to four (4) years shall be the responsibility of the ECCD Council. Therefore, the responsibility to help develop children in the formative years between ages five (5) to eight (8) years shall be with the Department of Education (DepEd);

WHEREAS, Section 6 of Republic Act No. 12199, also known as the "Early Childhood Care and Development System Act," declares that the ECCD System shall apply to all provinces, cities, municipalities, and barangays to achieve universal ECCD access for all children below five (5) years of age;

WHEREAS, this proposed ordinance recognizes the necessity to enhance the existing ordinances affecting or concerning children, primarily the Quezon City Child and Youth Welfare Ordinance, and other related ordinances including, but not limited to, the following:

a. *Quezon City Ordinance No. SP-1537, S-2005, entitled "An Ordinance Declaring All Day Care Centers in Quezon City as Schools Inclusive of Children with Special Education Needs";*

b. *Quezon City Ordinance No. SP-2180, S-2012, otherwise known as "The Quezon City Children Code of 2012";*

c. *Quezon City Ordinance No. SP-2446, S-2015, entitled "Ordinance Mandating the Implementation of Water, Sanitation, and Hygiene Project in Day Care Centers (Wind) in Quezon City and to Ensure the Sustainability of the Project for the Improvement on the Delivery of Childhood Care and Development Service in the City and to Appropriate the Necessary Funds Therefor";*

d. *Quezon City Ordinance No. SP-2639, S-2017, entitled "An Ordinance Enhancing the Barangay Day Care Center Program of Quezon City";*

e. *Quezon City Ordinance No. SP-2671, S-2018, entitled "An Ordinance Amending Ordinance No. SP-1623, S-2005, entitled 'An Ordinance Creating a Barangay Council for the Protection of Children (BCPC) in Every Barangay in Quezon City'";*

f. *Quezon City Ordinance No. SP-2683, S-2018, entitled "An Ordinance Amending Ordinance No. SP-2639, S-2017 entitled 'An Ordinance Enhancing the Barangay Day Care Center Program of Quezon City'";*

g. *Quezon City Ordinance No. SP-2820, S-2019, entitled "An Ordinance Prescribing the Basic Minimum Standards for all Day Care Center Facilities within Quezon City"*

h. Quezon City Ordinance No. SP-2834, S-2019, entitled "An Ordinance Amending Ordinance No. SP-2180, S-2012, entitled 'An Ordinance Enacting the Quezon City Children's Code of 2012'";

i. Quezon City Ordinance No. SP-3344, S-2024, entitled "An Ordinance Renaming Day Care Centers to Child Development Centers in Quezon City in Accordance with Republic Act No. 10410, the 'Early Years Act (EYA) of 2013'";

j. Quezon City Resolution No. SP-7138, S-2017, entitled "A Resolution Urging the City Government to Strengthen its Implementation of the Early Childhood Care and Development Curriculum with Emphasis in the Achievement of Reading Readiness Skills of Children in Public Day Care Centers"; and

k. Executive Order No. 16, S-2021, issued by the Office of the Mayor of Quezon City, entitled "Establishing the Quezon City Healthy Food Procurement Policy."

WHEREAS, the City Council has enacted Quezon City Ordinance No. SP-3117, S-2021, also known as "An Ordinance Requiring the Registration and Granting of Permit of all Public and Private Early Childhood Care and Development Centers, Programs and Service Providers catering to Children below 5 years of age in Quezon City to the Social Services Development Department (SSDD);

WHEREAS, with the leadership of the City Mayor, Honorable Ma. Josefina G. Belmonte, consistent with the thrust of the Quezon City Government to provide and ensure high-quality education congruent to the endeavors to make Quezon City the most child-friendly City;

WHEREAS, the Quezon City Government, through its Social Services Development Department (SSDD), aims to strengthen the implementation of early childhood care and development programs to address the developmental needs of children in the City;

WHEREAS, responsive to the aim to strengthen the implementation of ECCD programs, the SSDD created a unit focused on overseeing the supervision and implementation of the ECCD programs and activities of the City;

CARRIEDO FOUNTAIN (MWWS OFFICE)

WHEREAS, enhancing the functional capacity in overseeing the supervision and implementation of the ECCD programs and activities, there is a need to formalize the Organizational Structure of the Unit implementing the ECCD programs under the Child Development Section of the Community Outreach Division under the SSDD to a Division including the creation of its corresponding plantilla positions.

NOW, THEREFORE,

BE IT ENACTED BY THE CITY COUNCIL OF QUEZON CITY IN REGULAR SESSION ASSEMBLED:

SECTION 1. TITLE. – This Ordinance shall be known and cited as the "Early Childhood Care and Development (ECCD) Division directly under the supervision of Social Services Development Department (SSDD) Ordinance."

SECTION 2. PURPOSE. – The purpose of this Ordinance is to establish an ECCD Division under the supervision of the SSDD to address the increasing demands and evolving needs in the area of Early Childhood Education and Nutrition in this City.

SECTION 3. DEFINITION OF TERMS. – Whenever used in this Ordinance, the following terms shall mean as follows:

a. *Accreditation – is the act of granting credit or recognition, especially to an educational institution that maintains suitable standards in a particular situation;*

b. *Center-Based Programs – pertains to the Child Development Centers' services established under Republic Act No. 6972, otherwise known as the "Barangay-Level Total Development and Protection of Children Act," and hereinafter referred to as the child development service, community or church-based early childhood education, programs initiated by non-governmental organizations or people's organizations, workplace-related child care and education, programs, child-minding centers, health centers and stations;*

c. *Child Development Center (CDC) or Learning Centers (LC) – is a facility where early childhood care services are provided by an accredited day care worker particularly for children in the 3- to 4-year age bracket. It connotes the child's development center of the learning center or the learning center operating within the City;*

d. *Child-Minding Center – is a place that cares for children while their parents are at work;*

e. *Children Served – refer to children below five (5) years old served through the ECCD center-based and home-based services;*

f. *Day Care Workers – refer to persons who provide intellectual and mental stimulation to the children, as well as supervise wholesome recreation, with a balanced program of supervised play, mental stimulation activities and group activities with peers;*

g. *Developmental Milestones – refer to the expected skills and abilities that children typically acquire at certain ages, such as language, motor, and social-emotional skills;*

h. *Developmentally-Appropriate Program – refers to the methods that promote each child's optimal development and learning through play-based approach for a joyful and engaging learning experience;*

i. *Early Childhood Care and Development (ECCD) – refers to the full range of health, nutrition, early education and social services development programs that provide the basic holistic needs including homeschooling of young children below 5 years; and or promote their optimum growth and development;*

j. *Early Childhood Care and Development (ECCD) Curriculum – refers to mentally-appropriate education objectives, practices, programs and activities, organized learning experiences, recommended learning materials, and appropriate assessment for children below five (5) years old;*

k. *Early Childhood Care and Development (ECCD) Facilities – refer to facilities providing ECCD services such as, but not limited to, Child Development Centers and Child-Minding Centers;*

l. Early Childhood Care and Development (ECCD) Service Providers – refer to the various professionals, paraprofessionals and volunteer caregivers who are directly responsible for the care and education of young children below five (5) years old through the various centers and home-based programs. They shall include, but shall not be limited to, CDC workers, hereinafter referred to as child development workers, child development teachers, teacher-aides, rural health midwives, social workers, community health workers, barangay nutrition scholars, parent effectiveness service volunteers, and family day care providers;

m. Early Childhood Care and Development (ECCD) System – refers to the various services of health and sanitation, nutrition, early education, child protection, social services development and human development that may be conducted as center-based programs or home-based programs by various ECCD Service Providers;

n. Early Childhood Care and Development (ECCD) Program – refers to the various services of health and sanitation, nutrition, early education, child protection, social services development, and human development that may be conducted as center-based programs or home-based programs by various ECCD Service Providers;

o. Holistic Development – refers to the process of nurturing a child's physical, cognitive, social, emotional, and moral development;

p. Infant-Toddler Early Development (ITED) – refers to a program designed to cater to children aged two (2) months to 35 months old. In this program, Day Care Workers (DCWs) and Midwives provide infants and toddlers with a secure base for exploration, learning, and discovery through learning experiences that are implemented by their parents and caregivers who know them best and are responsible for growth and development;

q. Integrated Services – refer to a coordinated approach to delivering various services such as health, nutrition, education, and social protection to address the diverse needs of children and their families;

r. Nutritionist-Dietitian – refers to a professionally-trained and licensed expert in nutrition and dietetics who is responsible for developing and overseeing the nutritional aspects of the program;

CARRIEDO FOUNTAIN (MWWS OFFICE)

s. *Permit – refers to the authorization granted by the local government unit through the City Mayor, for the CDC or LC to conduct early childhood programs for 0 to 4-year olds for a period of three (3) years based on the requirements set in the Standards and Guidelines for Early Childhood Programs for the 0 to 4-year old Filipino children issued by the ECCD Council;*

t. *Private Child Development Center or Learning Center – refers to a school or institution owned by a private individual or corporation;*

u. *Registration – refers to the filling-up or completing a form that requires specific information about CDC or LC to be undertaken by the Punong Barangay of the locality where the public CDC is established or by an authorized person designated by National Government Agencies, Government-Owned or -Controlled Corporations or an Administrator or Director or Principal of a Private Child Development Center or Learning Center;*

v. *SSDD Certification – refers to the short-term reference to the required "SSDD Certification of Registration of Private CDC or LC" in this Ordinance and on the ancillary of the Mayor's Business Permit;*

w. *Supplementary Feeding Program – refers to the provision of food in addition to the regular meals to children currently enrolled in the City-operated Child-Minding and Child-Development Centers; and*

x. *Undernourished Child – refers to a child who has been supplied with less than the minimum amount of food essential for sound health and growth. It shall include children who are suffering from chronic hunger and malnutrition, as well as those who are considered as "Wasting" or "Stunting" under the World Health Organization Child Growth Standards.*

SECTION 4. ECCD DIVISION AND ITS FUNCTIONS, DUTIES, AND RESPONSIBILITIES. – The proposed ECCD Division shall be responsible for the implementation, planning, monitoring, and evaluation of all ECCD-related programs and services within Quezon City. The ECCD Division shall perform the following functions:

a. *Formulate and implement policies, programs, and projects for ECCD in Quezon City;*

b. *Be in frontline in providing free quality education to children six (6) months old to fifty-nine (59) months old entrusted to them by their parents;*

c. *Provide technical support and capacity-building to Day Care Workers and other ECCD Service Providers;*

d. *Develop measurable instructional materials and other resources for inclusive and quality ECCD programs;*

e. *Enhance the physical, motor, socio-emotional, cognitive, language, psychological, and spiritual development of young children;*

f. *Facilitate registration and granting of permit to operate and recognition to private learning centers operating in Quezon City; and*

g. *Exercise such other functions which are necessary to carry out the purpose for which the ECCD Division is established.*

SECTION 5. STAFFING, SECTIONS, FUNCTIONS, AND RESPONSIBILITIES. – The ECCD Division shall be headed by one (1) Project Development Officer V and one (1) Project Development Officer IV with three (3) Immediate Staff. Also, ECCD Division shall be composed of three (3) Sections and shall perform the functions indicated below:

5.1. SENIOR STAFF

Proposed Position Titles	***Salary Grades***	***Existing Plantilla Staff***	***Proposed New Plantilla Positions***	***Total No. of Positions (Existing and Proposed)***
Project Development Officer V	*24*	*0*	*1*	*1*
Project Development Officer IV	*22*	*0*	*1*	*1*
Immediate Staff				
Administrative Officer II (Administrative Officer I)	*11*	*0*	*1*	*1*
Social Welfare Aide	*4*	*0*	*2*	*2*
TOTAL		***0***	***5***	***5***

CARRIEDO FOUNTAIN (MWWS OFFICE)

Functions of the proposed plantilla positions:

a. *Project Development Officer V – shall perform functions, which include, but are not limited to, the following:*

   (1) Oversee the development, execution, and evaluation of all ECCD programs;
   (2) Ensure that each program meets its objectives and is delivered effectively to improve the quality of early childhood education; and
   (3) Check or review the reports submitted by the Section Head and provide inputs and comments on the submitted reports.

b. *Project Development Officer IV – shall perform functions, which include, but are not limited to, the following:*

   (1) Assist the Division Head in overseeing the development, execution, and evaluation of all ECCD programs; and
   (2) Work closely with the Division Head to ensure that all programs align with national policies, educational standards, and global best practices.

c. *Administrative Officer II – shall be in charge of all administrative functions or concerns of the Division pertinent to supplies, records, employees' benefits, etc.*

d. *Social Welfare Aide – shall be responsible for maintaining and keeping records of incoming and outgoing communications to and from the Division.*

5.2. SECTIONS

a. *Child-Minding Center Management Section – shall be responsible for the establishment and operation of Child-Minding Centers that provide temporary care and supervision to young children, particularly children of government employees and underserved sectors.*

(1) Develop policies and guidelines for safe and nurturing child-minding services;
(2) Manage and oversee operations of child-minding facilities within the City;
(3) Ensure the health, safety, and well-being of children in Child-Minding Centers;
(4) Provide continuous training to child-minding personnel; and
(5) Coordinate with local government unit departments and offices to support employees' access to child care.

Proposed Positions	***Salary Grades***	***No. of Existing Plantilla Items***	***Proposed New Plantilla Positions***	***Total No. of Positions (Existing and Proposed)***
Child-Minding Center Management Section				
Project Development Officer III	*18*	*0*	*1*	*1*
Project Development Officer II	*15*	*0*	*1*	*1*
Project Development Officer I	*11*	*0*	*1*	*1*
Day Care Worker II	*8*	*0*	*2*	*2*
Day Care Worker I	*6*	*0*	*2*	*2*
Social Welfare Aide	*4*	*0*	*1*	*1*
TOTAL		***0***	***8***	***8***

Functions of the proposed plantilla positions:

a.1. Project Development Officer III (PDO III) – shall perform functions, which include, but are not limited to, the following:

(1) Act as Child-Minding Focal Person;

(2) Oversee the daily care and supervision of six (6) months to 35 months old children, ensuring their safety, well-being, and development;

(3) Implement structured activities that support early childhood learning and development, provide guidance to staff, and maintain a safe, clean environment; and

(4) Maintain accurate records of attendance, incidents, and developmental milestones.

CARRIEDO FOUNTAIN (MWWS OFFICE)

a.2. Project Development Officer II (PDO II) – shall perform functions, which include, but are not limited to, the following:

(1) Monitor the daily operations of Child-Minding Centers; and
(2) Supervise the day care workers assigned in each Child-Minding Centers.

a.3. Project Development Officer I (PDO I) – shall perform functions, which include, but are not limited to, the following:

(1) Submit reports assigned to him or her by the PDO III and PDO II; and
(2) Assist the PDO II in monitoring and supervising all the City-operated Child-Minding Centers.

a.4. Day Care Worker II (DCW II) – shall perform functions, which include, but are not limited to, the following:

(1) Conduct the daily Child-Minding Sessions and other activities for the Child-Minding Center children at different Child-Minding Center, as a Team Leader during activities; and
(2) Communicate regularly with parents, offering updates on children's progress and addressing any concerns.

a.5. Day Care Worker I (DCW I) – assist the DCW II in the daily activities inside the Child-Minding Center covering the process of identification and assessment of beneficiaries and ensuring the safety and protection of children under care.

a.6. Social Welfare Aide – encode the children's profiles, intake sheets, and other pertinent documents, keeping records of incoming and outgoing communications related to the Section.

b. Child Development Center Management Section – shall perform functions, which include, but are not limited to, the following:

(1) Lead the delivery of center-based and home-based ECCD programs that promote holistic early learning and development; and
(2) Supervise and support Child Development Centers (CDCs) and related programs;
(3) Provide technical guidance to Child Development Workers (CDWs) on curriculum implementation and best practices;

(4) *Promote integration of health, nutrition, and protection services in ECCD programs;*
(5) *Conduct training and development programs for ECCD personnel; and*
(6) *Strengthen parental involvement and community partnerships in child development.*

Proposed Positions	***Salary Grades***	***No. of Existing Plantilla Items***	***Proposed New Plantilla Positions***	***Total No. of Positions (Existing and Proposed)***
Child Development Center Management Section				
Project Development Officer III	*18*	*0*	*1*	*1*
Project Development Officer II	*15*	*0*	*2*	*2*
Project Development Officer I	*11*	*0*	*2*	*2*
Day Care Worker II	*8*	*40*	*40*	*80*
Day Care Worker I	*6*	*80*	*40*	*120*
Social Welfare Aide	*4*	*0*	*2*	*2*
TOTAL		***120***	***87***	***207***

Functions of the proposed plantilla positions:

b.1. *Project Development Officer III (PDO III) – shall perform functions, which include, but are not limited to, the following:*

(1) *Act as Operations and Planning Focal Person;*
(2) *Develop strategic plans for program delivery and ensure resources are effectively allocated;*
(3) *Manage the day-to-day operations, ensuring the program runs smoothly and on budget, and collaborates with internal and external stakeholders; and*
(4) *Assess the program's effectiveness, making adjustments as needed, and maintaining detailed reports for oversight and evaluation.*

b.2. *Project Development Officer II (PDO II) – shall perform functions, which include, but are not limited to, the following:*

(1) *Act as District Supervisors;*
(2) *Monitor the daily operations of the assigned District Child Development or Minding Centers; and*
(3) *Supervise the Day Care Workers assigned in each Child Development Center.*

b.3. Project Development Officer I (PDO I) – shall perform functions, which include, but are not limited to, the following:

(1) Submits reports assigned to him/her by the PDO III and PDO II; and
(2) Assists the PDO II in monitoring and supervising all the City-operated CDCs.

b.4. Day Care Worker II (DCW II) – shall perform functions, which include, but are not limited to, the following:

(1) Conduct the daily Child Development Sessions and other activities for the CDC children at different CDCs, as a Team Leader during activities; and
(2) Communicate regularly with parents, offering updates on children's progress and addressing any concern.

b.5. Day Care Worker I (DCW I) – shall perform functions, which include, but are not limited to, the following:

(1) Assist the DCW II in the daily activities inside the CDC, covering the process of identification and assessment of beneficiaries and ensuring the safety and protection of children under care.

b.6. Social Welfare Aide – shall encode the children's profiles, intake sheets, and other pertinent documents, keeping records of incoming and outgoing communications related to the section.

c. Permits and Standards Section – shall perform functions, which include, but are not limited to, the following:

(1) Ensure quality assurance, compliance, and continuous improvement of ECCD programs and services across Quezon City;
(2) Develop and localize ECCD standards in accordance with national frameworks and guidelines;
(3) Conduct monitoring, evaluation, and accreditation of CDCs and ECCD service providers;
(4) Maintain an updated database of ECCD indicators, performance, and compliance levels;
(5) Recommend policy enhancements based on assessment data and program outcomes; and
(6) Lead quality assurance processes, including performance audits and service evaluations.

CARRIEDO FOUNTAIN (MWWS OFFICE)

Proposed Positions	***Salary Grades***	***No. of Existing Plantilla Items***	***Proposed New Plantilla Positions***	***Total No. of Positions (Existing and Proposed)***
Permits and Standards Section				
Project Development Officer III	*18*	*0*	*1*	*1*
Project Development Officer II	*15*	*0*	*1*	*1*
Project Development Officer I	*11*	*0*	*1*	*1*
Social Welfare Assistant	*8*	*0*	*3*	*3*
TOTAL		***0***	***6***	***6***

Functions of the proposed Plantilla positions:

c.1. Project Development Officer III (PDO III) – shall perform functions, which include, but are not limited to, the following:

(1) Act as Permits and Standard Focal Person;
(2) Facilitate the accreditation and permitting process of Public Child Development Centers (CDCs) and Private Learning Centers in accordance with Republic Act No. 10410 and Quezon City Ordinance No. SP-3117, S-2021; and
(3) Ensure compliance with national and local ECCD standards, assisting in the preparation of documentary requirements, conducting monitoring visits, maintaining updated records, providing technical support, coordinating with relevant agencies, and advocating for quality early childhood education through stakeholder engagement and enforcement of policies.

c.2. Project Development Officer II (PDO II) – shall perform functions, which include, but are not limited to, the following:

(1) Monitor progress, timetable, and milestone of programs; supervision and coordination with evaluators or transaction advisors; and
(2) Prepare required reports, communication, and other correspondences as directed and prepare presentation materials and act as resource speakers for orientation of program implementation as requested.

c.3. Project Development Officer I (PDO I) – shall perform functions, which include, but are not limited to, the following:

(1) *Responsible for finalizing the requirements needed to be compiled by the public and private child development center for initial assessment;*
(2) *Act as Social Welfare Assistant; and*
(3) *Perform clerical duties such as answering phone calls, sorting mail, and maintaining filing systems, assisting in the referred clients.*

SECTION 6. MOVEMENT OF PLANTILLA POSITIONS. – The forty (40) existing Day Care Worker II positions and eighty (80) existing Day Care Worker I positions under the Child Development Section of the Community Outreach Division shall be transferred to the Child Development Center Management Section of the Early Child Development Division, to wit:

Item Nos.	***Position Titles***
30-1	*Day Care Worker II*
30-2	
30-3	
30-4	
30-5	
30-6	
30-7	
30-8	
30-9	
30-10	
30-11	
30-12	
30-13	
30-14	
30-15	
30-16	
30-17	
30-18	
30-19	
30-20	
30-21	
30-22	
30-23	
30-24	
30-25	
30-26	
30-27	
30-28	
30-29	
30-30	
30-31	
30-32	

CARRIEDO FOUNTAIN (MWWS OFFICE)

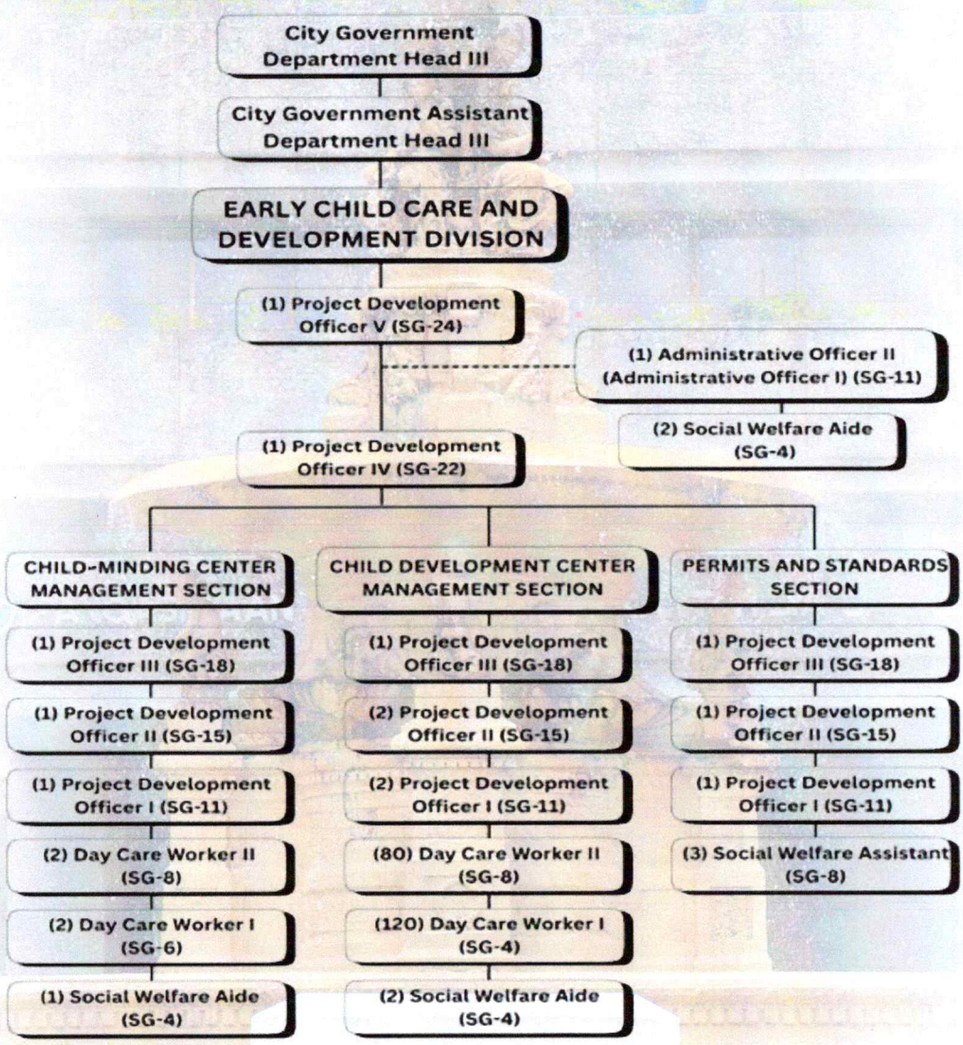
30-33	*Day Care Worker II*
30-34	
30-35	
30-36	
30-37	
30-38	
30-39	
30-40	
31-1	*Day Care Worker I*
31-2	
31-3	
31-4	
31-5	
31-6	
31-7	
31-8	
31-9	
31-10	
31-11	
31-12	
31-13	
31-14	
31-15	
31-16	
31-17	
31-18	
31-19	
31-20	
31-21	
31-22	
31-23	
31-24	
31-25	
31-26	
31-27	
31-28	
31-29	
31-30	
31-31	
31-32	
31-33	
31-34	
31-35	
31-36	
31-37	
31-38	

CARRIEDO FOUNTAIN (MWWS OFFICE)

31-39	
31-40	
31-41	
31-42	
31-43	
31-44	
31-45	
31-46	
31-47	
31-48	
31-49	
31-50	
31-51	
31-52	
31-53	
31-54	*Day Care Worker I*
31-55	
31-56	
31-57	
31-58	
31-59	
31-60	
31-61	
31-62	
31-63	
31-64	
31-65	
31-66	
31-67	
31-68	
31-69	
31-70	
31-71	
31-72	
31-73	
31-74	
31-75	
31-76	
31-77	
31-78	
31-79	
31-80	

SECTION 7. ORGANIZATIONAL STRUCTURE. – The ECCD Division shall follow the organizational structure described in the preceding Sections, as well as the illustration below, and shall be made an integral part of this Ordinance, to wit:

EARLY CHILD CARE AND DEVELOPMENT DIVISION STRUCTURE



SECTION 8. FUNDING. – The funds to cover the Personnel Services (PS) and other benefits relative to the newly-created plantilla positions, together with the salaries and benefits of the transferred personnel, shall be appropriated in their new Division assignment and the Maintenance and Other Operating Expenses (MOOE) and Property, Plant and Equipment (PPE) shall be included in the annual budget of the Quezon City Government and every year thereafter.

CARRIEDO FOUNTAIN (MWWS OFFICE)

SECTION 9. QUALIFICATION STANDARDS. – The qualification standards for the abovementioned positions shall be in accordance with the Civil Service Guidelines and its Implementing Rules and Regulations.

SECTION 10. SEPARABILITY CLAUSE. – If, for any reason, any section of this Ordinance is declared unconstitutional or invalid by a competent court, the remaining sections or provisions not affected thereby shall continue to be in full force and effect.

SECTION 11. REPEALING CLAUSE. – All ordinances, resolutions, rules and regulations inconsistent with or contrary to the provisions of this Ordinance are hereby repealed, amended, or modified accordingly.

SECTION 12. EFFECTIVITY CLAUSE. – This Ordinance shall take effect immediately upon its approval.

ENACTED: December 10, 2025.

CERTIFICATION

This is to certify that this Ordinance was ENACTED by the City Council on Second Reading on December 10, 2025 and was PASSED on Third/Final Reading under Suspended Rules on the same date.

GIAN G. SOTTO
City Vice Mayor
Presiding Officer

APPROVED: JAN 23 2026

MA. JOSEFINA G. BELMONTE
City Mayor

ATTESTED:

ATTY. JOHN THOMAS S. ALFEROS, III
City Government Department Head III
(Secretary to the Sanggunian)

CARRIEDO FOUNTAIN (MWWS OFFICE)